

FIRST CLASS

1 Up to 1 ounce. 2 A letter over 3.5 ounces must go as flat 3 No additional charge for letters up to 3.5 oz.

Per Piece	Automation (Up to 3.5 oz)				Non-Automation		2 Each Additional Ounce		Non-Machinable Surcharge
	Mixed AADC	AADC	3 Digit	5 Digit	Single Piece	Presorted	SNGLP	Automated/Presort	(See definitions on right side)
1 LETTERS	51.5¢	49.1¢	N/A	45.5¢	60.0¢	45.9¢	24.0¢	3	-
1 FLATS	93.4¢	82.1¢	76.2¢	55.5¢	\$1.20	\$1.08	24.0¢	24.0¢	39.0¢
POSTCARDS	35.9¢	34.8¢	N/A	33.0¢	44.0¢	37.2¢	-	-	-

USPS MARKETING MAIL ¹ Letters up to 3.5 oz. Flats & Non-Mach. up to 4 oz.

1 Formerly Standard Mail 2 Average Discount. Please contact your mail representative for maximum discount.

Per Piece	Automation (Up to 3.5 oz)				Automation Carrier Route			Non-Automation - Machinable				Non-Machinable (Up to 4 oz)				Standard Drop Ship Discounts Automation		
	Mixed AADC	AADC	3 Digit	5 Digit	Basic ECR	High Density ECR	Saturation ECR	Mixed AADC	AADC	3 Digit	5 Digit	Mixed ADC	ADC	3 Digit	5 Digit	NDC	SCF	DDU (Flat CR Only)
LETTERS	34.9¢	32.8¢	N/A	29.6¢	40.0¢	27.0¢	20.9¢	35.5¢	33.9¢	-	-	88.1¢	80.0¢	73.6¢	61.1¢	2.17¢ ²	2.73¢ ²	-
FLATS	85.4¢	78.2¢	68.4¢	53.0¢	39.0¢	32.0¢	26.1¢	88.1¢	80.0¢	73.6¢	61.1¢	-	-	-	-	3.53¢ ²	4.27¢ ²	5.77¢ ²

NON-PROFIT ¹ Letters up to 3.5 oz. Flats & Non-Mach. up to 4 oz.

1 Formerly Standard Mail 2 Average Discount. Please contact your mail representative for maximum discount.

Per Piece	Automation (Up to 3.5 oz)				Automation Carrier Route			Non-Automation - Machinable				Non-Machinable (Up to 4 oz)				Standard Drop Ship Discounts Automation		
	Mixed AADC	AADC	3 Digit	5 Digit	Basic ECR	High Density ECR	Saturation ECR	Mixed AADC	AADC	3 Digit	5 Digit	Mixed ADC	ADC	3 Digit	5 Digit	NDC	SCF	DDU (Flat CR Only)
LETTERS	20.7¢	18.6¢	N/A	15.4¢	28.3¢	15.3¢	12.8¢	21.3¢	19.7¢	-	-	67.5¢	59.4¢	53.0¢	40.5¢	2.17¢ ²	2.73¢ ²	-
FLATS	64.8¢	57.6¢	47.8¢	32.4¢	29.9¢	22.9¢	16.9¢	67.5¢	59.4¢	53.0¢	40.5¢	-	-	-	-	3.53¢ ²	4.27¢ ²	5.77¢ ²

PRINTING SERVICES

- **Prepress:** Soft and Hard Proofs
- Sheetfed Printing: Up to 6 color + Aqueous Coating
- Envelope Printing: Imprint up to 4 colors, Flat sheets up to 6 colors
- Web Printing: Sheets and Continuous forms up to 10 colors plus UV
- Digital Presses: Sheets and Continuous

DATA PROCESSING

- Digital Color Imaging
- Address Standardization
- Postal Presort
- Merge Purge
- Personalization
- Laser-Simplex/Duplex
- Laser-Sheetfed/Continuous
- MICR
- NCOA
- Intelligent Mail Barcode
- Database Management
- Custom Reporting
- Auto Upload/Download File Processing
- Custom Programming
- Move Update

LETTERSHOP

- Inkjet Addressing
- Lamination
- Stamp Affixing
- Wafer Sealing
- Card Affixing
- Match
- Clean Release
- Post-It Notes
- Bindery
- Hand Assembly
- Labelaire
- Inserting
- Match Mailing
- Vision Match
- Conventional

SURCHARGES

Applies to Marketing Mail and First-Class letters. The surcharge does NOT apply to First-Class card rate.

FLAT (Becomes a Parcel if...)

- If the piece is rigid (not flexible)
- If the piece is not uniform in thickness (based on regulations)

New Change!

	Min. Size	Max Size	Min. Thickness	Max Thickness
Letter & Oversized Postcard Mail Piece	3.5" x 5"	6.125" x 11.5"	0.009"	0.25"
Postcard Size Mail Piece	3.5" x 5"	6" x 9"	0.007"*	0.016"
Flat	5" x 6"	12" x 15"	0.009"	0.75"
Self Mailer	3.5" x 5"	6" x 10.5"	0.009"	.25"

* Minimum Thickness for up to 4.25"x6" is .007" (7pt), From 4.25"x6" to 6"x9" is .009" (9pt)

LETTER

- If aspect ratio more than 1.3 or less than 2.5 (aspect ratio length divided by height based on address orientation)
- If piece is less than .009" thick
- If delivery address is parallel to the shorter dimension
- Folded self-mailers - if not folded or tabbed to regulations

DESIGN DISTRIBUTORS

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